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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **Frequency** | **Jan** | **Feb** | **Mar** | **Apr** | **May** | **Jun** | **July** | **Aug** | **Sep** | **Oct** | **Nov** | **Dec** | **Notes** |
| Evaluate the ED | Even number  Years\* |  |  |  |  |  |  |  |  | x |  |  |  | \*Except if new ED. Then semi-annually for 1st year |
| Adopt Budget | annually |  |  |  |  |  |  |  |  |  |  |  | x |  |
| Elect/ Reelect Bd mem | annually |  |  |  |  |  |  |  |  |  | x |  | x |  |
| Elect Board Officers | annually | \* |  |  |  |  |  |  |  |  |  |  |  | As terms expire |
| Liaisons report to Board on Member Groups’ Activities & Leadership Groups’ Goals | annually |  |  |  |  | x |  |  |  |  |  |  |  |  |
| Adopt Board Goals | annually |  |  |  |  |  |  | x |  |  |  |  |  | Based on Mem Groups’ goals & Affinity Group activity data |
| Hold Board Retreat | annually |  |  |  |  |  | x |  |  |  |  |  |  |  |
| Report to Members | annually | x |  |  |  |  |  |  |  |  |  |  |  |  |
| Seek Member input to Village | annually |  |  | x |  |  |  |  |  |  |  |  |  | At business meetings, by survey, small groups, etc. |
| Plan & implement recommendations from member input | Annually or as needed |  |  |  |  |  | x |  |  |  |  |  |  |  |
| Review Financials. Make necessary budget changes. | 3 quarters |  | x |  |  | x |  |  | x |  |  | X\* |  | \*Nov-recommend budget to Board for approval |
| Leadership Affinity Groups Meet | At least every other month |  |  |  |  |  |  |  |  |  |  |  |  | Member Growth  Fundraising  Outreach |