

# ATTACHMENT 1

<p style="text-align: center;"><b><i>DRAFT AGENDA</i></b></p> <p style="text-align: center;"><b><i>Wider Horizons Board of Directors</i></b></p>		<p style="text-align: right;">Monday, September 14, 2020 11:30 – 2:00 pm</p> <p><b>ZOOM CALL:</b> <a href="https://us02web.zoom.us/j/4241332129">https://us02web.zoom.us/j/4241332129</a></p>	
DRAFT AGENDA		Facilitator: Nancy Robb	
Time	Item	Leader / Presenter	Outcome
11:30	Consent Agenda (vote to approve all items without discussing them individually): <ul style="list-style-type: none"> <li>• Agenda [Att. 1]</li> <li>• Draft Minutes of the 8.10.20 Board meeting [Att. 2]</li> </ul>	Nancy Robb	<b>Decision: <u>Adopt Consent Agenda</u></b>
11:40	President and Executive Committee Reports <ul style="list-style-type: none"> <li>• Nominating Committee Report [Att.3]</li> <li>• Report of Committee for Denise’s evaluation</li> <li>• Other Executive Committee Status Reports</li> </ul>	Ann Lawrence and other Executive Committee members	Information/Discussion
12:10	Executive Director’s Report [Att. 4] and Financials: <ul style="list-style-type: none"> <li>• Cash Flow Report [Att. 5]</li> <li>• Options for Repaying Stimulus Loan</li> </ul>	Denise K,	Information/Questions
12:30	Adopt Revised Wording of New Goals [Att. 6] – this was also sent out right after the last Board meeting	Denise K.	<b>Decision</b>
12:40	Reports from Affinity Groups <ul style="list-style-type: none"> <li>• Met since last Board Meeting (Pod 6, Play Reading, Book Group, Member Growth, Other)</li> <li>• Scheduled (Health Advocacy Training, Fundraising, Pod 7, Other)</li> </ul>	Nancy/All	Information/Questions
1:15	Communications <ul style="list-style-type: none"> <li>✓ Website</li> <li>✓ All-Member Zooms</li> <li>✓ Phone Tree</li> </ul>	Sue Lerner/Susan Adler/Denise K.	Information/Discussion
1:45	New Business	Nancy/All	Information/Discussion

**Invited:** Susan Adler, Paul Beck, Charles Heaney, Michael Kischner, Ann Lawrence, Sue Lerner, Denise Lishner, Gigi Meinig, Liz Ohlson, Nancy Robb, Sharon Sobers-Outlaw, Donna Sunkel, **Staff:** Denise Klein. **Next Meeting on October 12: 11:30 am – 2:00 pm via Zoom; Facilitator is Gigi Meinig.**

## **ATTACHMENT 2: Minutes of Wider Horizons Board Meeting of August 10, 2020**

### **The meeting was called to order over Zoom at 11:30**

#### **President's Framing of the Meeting**

Ann Lawrence said that waking to the Beatles' "Here Comes the Sun" this morning made her think of the hum of community within "Wider Horizons," which provides a sort of happy background music to the work and play of its members. Ann also mentioned receiving an email from Maggie Pheasant praising the work of the Board and how well it is communicated. All of this helps contribute to the "neurobiology of wisdom" within our Village.

#### **Consent Agenda**

The full Consent Agenda was approved and adopted. The Secretary inquired about changing the order of the phrase "racial, social, and economic justice" in the minutes but was informed that, unlike the rest of his writing, his minutes are unalterable and imperishable. It will require a separate action to change the wording of the "justice" core value adopted by the Board at its June 8, 2020 meeting.

#### **President's Report**

*Evaluation of Denise Klein:* Ann Lawrence asked for volunteers to be on an evaluation committee for Denise Klein. Charles Heaney, Denise Lishner, Liz Ohlson, and Sharon Sobers-Outlaw volunteered. Charles and Sharon were on the committee that did it last year. Ann noted that this year's evaluation of Denise was to have member input by whatever method the group deemed practical and appropriate. The last time Denise was evaluated, this component was missing.

*Nominations for Board Members:* Terms are expiring for four Board members: Paul Beck, Michael Kischner, Sue Lerner, and Sharon Sobers-Outlaw. Ann Lawrence asked for volunteers to be on a nominating committee to fill the four vacancies. This committee should develop a slate of candidates in September-October. The committee will be made up of Denise Klein, Ann Lawrence, Sharon Sobers-Outlaw and Michael Kischner.

#### **Executive Director's Report**

Denise Klein submitted her customary extensive written report. In response to questions, she said that we are doing well with respect to the number of member and non-member volunteers available to respond to expressed member needs. She pointed to charts in her written report supporting this view and repeated what was stressed at the last Board retreat about member needs: "If you need it, you can get it."

*Member growth:* Denise said that we are sustainable at our present rate of member growth and need to focus efforts on getting more members in their sixties. In addition to new member Rick Grossman, we have added the couple Peter James and Marianne

Scruggs to our rolls. Denise thinks our play-reading group helps account for Peter's interest in joining.

*Financial sustainability:* In her written report for this meeting, Denise writes: "We continue to be a bit below target with expenses and ahead on revenue, projecting a surplus at the end of the year that should be ample enough to meet all our 2021 cash flow needs." Gigi Meinig cautioned that we are not home free for next year, and Denise agreed, adding that we are going to have to fundraise.

### **Development of an Ongoing Communication Group/Committee (Sue Lerner).**

Sue suggested that we consider establishing a committee to oversee and coordinate communication within Wider Horizons. It might be made up of representatives from each of the groups and entities that focus on communication across the Village. These would include, but not be limited to, Zooming Around the Village, the phone tree, the website, pods, and written communications such as the Monday (and Wednesday) Morning Memo and the newsletter. Sue is offering to convene such a committee.

The Board decided that Sue Lerner should be asked to form and convene a Communications Committee. Sue thought that the group might meet quarterly.

### **Report on Retreat Follow-up and Adoption of Goals (Charles Heaney)**

Charles presented the work he, Denise Lishner, and Ann Lawrence did on the Wider Horizons attributes and goals generated at the last Board retreat. Board discussion focused on better phrasing of several goals. Denise Klein will revise the wording accordingly and share that wording with the Board. Then we will adopt them at our September meeting. Comments by the Member Growth group on several of the goals will be folded into discussion by the Board and the goals will be adopted in final form in September or October.

### **Reports/Highlights from Affinity Groups**

*Pod 6:* Liz reported that Pod 6 is meeting over Zoom every two weeks, with seven to thirteen members attending. They are now alternating between morning and afternoon meetings. Everybody checks in and then discusses one or more questions.

*Pod 3* is still working on finding a time that will attract a good number of members.

*The Outreach Group* has sunsetted. Denise Klein will direct new member interviewing. She is expanding the number of people conducting interviews (Bill Lippi has volunteered) and plans to publish interview reports in the Monday Morning Memo and incorporate the information from the interview on the Member Directory or elsewhere on the website.

*Newsletter Editorial Board:* Charles Heaney reported that the board will be meeting soon to start work on the next issue. The latest issue was very well received. Ann Lawrence suggested inviting different Board members to write messages for the newsletter.

*Health Advocacy:* Denise Lishner submitted a written as well as an oral report. Maggie Pheasant has worked with the group to develop a comprehensive training curriculum for those wanting to serve as Wider Horizons health advocates. For the August 3 meeting, Maggie and Sue presented an agenda for a Zoom training session in September that will be open to anybody who agrees to read in advance the “Preparing for Serious Health Event Handbook” and the Health Advocacy Training Curriculum and Agenda. Denise K will format the documents, and compose and send out the invitation.

The Handbook is in the process of obtaining a copyright. Denise L and Nancy made revisions and added sections to make the Handbook more compatible with current conditions. Ann continues to help members compile a Red File. She will also be doing a Zoom presentation for members of a church in the fall.

*Book Group:* Nancy reported that they will be discussing *An American Marriage* over Zoom.

*White Privilege:* Nancy led twenty-one members in a Zoom discussion of white privilege and is considering leading another one to which all members will be invited. Sue reported that the continuing member-led small groups now forming includes one on “going deeper into white privilege.”

### **New Business**

*Website* – Sue Lerner displayed the website that she and the website committee are preparing to go live with imminently. The committee’s work will continue as everybody gets acquainted with the website and works with it. It will need ongoing monitoring for updating, and the committee will be assigning the monitoring of different pages among themselves. Board discussion touched on website links to recorded Zooming Around the Village meetings and privacy concerns. The Board thanked Sue and the committee and applauded the results of its hard work.

The meeting ended at 2:15 pm.

Michael Kischner  
Board Secretary

**Present:** Board members: Charles Heaney, Michael Kischner, Ann Lawrence, Sue Lerner, Denise Lishner, Gigi Meinig, Liz Ohlson, Nancy Robb, Sharon Sobers-Outlaw; Denise Klein, staff.

**Absent:** Susan Adler, Paul Beck, Donna Sunkel.

### **Attachment 3: Nominating Committee Report**

Ann and Michael reported that Nancy Hooyman, Bob Anderson, and Jeanne Marie Thomas are all willing to be on the slate as potential new board members. They are all members of Wider Horizons.

By early October, the committee intends to have a slate of members and non-members to be voted on by all the Wider Horizons membership. The slate will consist of Nancy, Bob and Jeanne Marie; up to 2 people who are not members of Wider Horizons. We will also accept nominations from our membership if they have recommendations (of members they know who are willing to serve). The outcome of this election will replace the four board members who are retiring from the Board. Theoretically, we can have 4 new board members from inside our membership and 2 board members outside our membership, or a combination thereof.

The Nominating Committee asked Ann if she is willing to serve for another term as President of the Board, and she is willing if the Board agrees. Ann will check with Gigi to see if she is willing to serve another term as Treasurer and will also ask Charles whether he will serve another term as VP.

We will need to recruit someone from the Board who is willing to assume the Office of Secretary since Michael is retiring after his term is completed the end of December. It's earlier that month at the December Board meeting that we will need to offer the slate of officers, so no hurry. But it seems prudent to know in advance who the Officers will be for 2021.

## **ATTACHMENT 4: Executive Director’s Report – 9.11.2020**

### **Goal 1: Member Growth**

- a. Our membership now stands at 88. We hope to add Marjorie Lepley (recruited by Debbie Ward and Ann Lawrence) soon and we lost Anne Bloomdahl who is moving.
- b. We are in touch with all prospective members either regularly or periodically and typically answer a query or so a month.
- c. Member Growth is working on several projects that Liz will cover in her report.

### **Goal 2: Diversity**

- a. At this point, the weekly Wednesday Memo is going to be combined with the Monday Memo.
- b. The Nominating Committee Report is elsewhere attached. We are looking to find up to two new Board members from a diverse array of prospects. Fingers crossed!
- c. Our Peace Circle workshop on white privilege, led by Janis Avery (the recently retired CEO of Treehouse), is five 2.5-hour sessions and will commence on September 21. Seven members will attend.
- d. Member Growth is putting together a Forum with James Addington. It is likely to take place in November. Richard is the author of *Tragic Investment: How Race Sabotages Communities and Jeopardizes America’s Future—and What We Can Do about It*. Bob Anderson knows him.

### **Goal 3: Support members who are isolated and may be homebound**

- a. Only one of our two Support Groups is meeting—the one led by Gay Hoerler. The one I organized on Zoom failed after two sessions for “lack of a quorum.”
- b. The Phone Tree is going strong though not as frequently as initially. More later.
- c. We receive very few service requests formally. More is going on informally than ever before.

### **Goal 4: Financial Sustainability**

- a. The Fundraising Committee meets in late September to finalize the fall campaign and discuss other strategies.

### **Goal 5: Best Lives/A Healthier, Better-Housed Future (?)**

- a. Our Health Care Advocacy Group has eight enrolled for its training on September 16. Five of those attending agreed to serve as advocates for other members. More from Denise Lishner later.

## **Goal 6: Communications**

- a. The Phone Tree is about to be activated for the 13<sup>th</sup> time. It is typically happening every two weeks. Most members participate. We have 16 phone tree leads (callers). The callers are invited to get together once a month to discuss potential questions as well as share observations and concerns.
- b. I am not spending quite as much of my time receiving, reading (or listening to or watching), filing, curating, clarifying, and re-sending information to our members and friends. As the pandemic becomes
- c. *Zooming Around the Village*, our weekly Zoom call, happens every week under Sue Lerner's leadership.
- d. Pod 6 Zooms once a week and Pod 7 has a Zoom Ice Cream Social scheduled for later this month.
- e. The second all-member Zoom, facilitated by Bob Anderson and Susan Adler, is also going well.
- f. The next *Newsletter* will appear by early November.

## **Services**

Service requests are primarily related to rides and tech issues; some minor home repair.

## **Community-Building**

- a. Our Zoom Play Reading Group did its third play, *Midsummer Night's Dream*, at the end of August. The next play to be read, on October 8, is *Twelve Angry Jurors*. Both members and non-members will participate.
- b. Book Group has been holding its monthly Zoom sessions.
- c. Perhaps when the air improves there will be more backyard, deck, terrace, events.
- d. Ann Lawrence is scheduled to make several presentations to a group gathered by University United Church of Christ. The first will be on October 11 and is based on the Handbook, *Preparing for a Serious Health Event*. UUCC made a \$250 donation to us.

## **Other**

- a. The Website is almost ready for prime time. Sue will report.

**Modified Cash - Report Projection**  
**September 2020**

	A	B	D	E	F	G	H
1	<b>Item</b>	<b>Jan-Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>TOTAL</b>
2	<b>Cash</b>		\$ 36,500	\$ 32,752	\$ 27,504	\$ 28,706	
3	<b>Donations</b>	\$29,314			\$ 7,500	\$ 7,500	\$ 44,314
4	<b>Dues</b>	\$29,600	\$ 2,550	\$ 1,050		\$ 2,966	\$ 39,916
5	<b>Other income*</b>	\$10,000					\$ 10,860
6	<b>Expenses</b>	-\$49,500	\$ (6,298)	\$ (6,298)	\$ (6,298)	\$ (6,298)	\$ (74,692)
7			\$ 32,752	\$ 27,504	\$ 28,706	\$ 32,874	\$ 20,398
8							
9							
10	*SBA forgivable loan						
11							
12	highlighted donations = low estimate for fall fundraising campaign						

## ATTACHMENT 6: Updated Goals – 9.11. 2020

	Goals – October 2019 (with those that were accomplished deleted)	Goals Updated – July 2020
1.	We will grow to 125 members in the next 5 years.	We will grow our membership to between 100 and 125 members in the next three years.
2.	Our events and activities will be attended by a culturally and ethnically diverse group of people that is representative of the population of our service area so that members will continue to expand their understanding of racism in general and in our community.	We will develop strategies to: <ul style="list-style-type: none"> <li>• Diversify our membership in terms of race, income, gender, and sexual orientation</li> <li>• Recruit younger members</li> </ul>
3.	We will strengthen our capacity to support members who are isolated and may be homebound.	We will strengthen our capacity to support members who are isolated and may be homebound.
4.	We will be sustainable with dues and realistic fundraising activities.	We will maintain a sustainable, stable financial foundation through membership dues and an array of effective fundraising activities.
5.	We will help members lead their best lives by 1) understanding available housing options, including making their present homes safer, and 2) preparing for serious health events and other life changes	We will help members: <ul style="list-style-type: none"> <li>• Find and/or become health advocates</li> <li>• Understand available housing options</li> <li>• Make their present homes safer</li> <li>• Prepare for serious health events and other life changes</li> </ul>

## ATTACHMENT 6: Updated Goals – 9.11. 2020

6.	Improve communication between and among members, member groups, Board, and staff	We will improve communication between and among members, member groups, Board, and staff.
7.		We will define how the organization can best support current and new members to age successfully.
8.		We will develop and implement a clear succession plan for the leadership of Wider Horizons.